ACM at UCLA COVID Policies Fall 2021

Doubles as ACM's "SOLE Resumption of Events Plan"

* The policies outlined in this document are informed by the [COVID protocol Engineering Leadership Workshop with Dean Bruce Dunn](#) and the policies on https://covid-19.ucla.edu/ucla-return-to-campus/. Please direct any questions to PVP at acm@ucla.edu and ACM's COVID compliance POC at evanzhong@ucla.edu. UCLA COVID policies always supersede policies in this document.

*A note on wording: "*required*" means a policy will be actively enforced; "*encouraged*" means a policy is highly recommended, but will not be actively enforced.

General Policies for events

General COVID Compliance (applies to both indoors and outdoors)	

All attendees (Faculty, Staff, and Students) must show their **UCLA COVID-19 Symptom Monitoring Clearance Certificate**, as part of the entry procedures.
• Non-UCLA community attendees must show proof of either
   ○ full vaccination or
   ○ a negative COVID test within 72 hours of the event.
	[https://ucla.app.box.com/s/ld wgbdtwohcwbmbrk2gzdmb47 8od5566](https://ucla.app.box.com/s/ldwgbdtwohcwbmbrk2gzdmb478od5566)

All officers are encouraged to take weekly COVID tests • Free tests can be obtained with bruincard from on-campus vending machines • Results back in 24-48 hours	[New self-administered COVID-19 saliva tests available July 12 - COVID-19 and vaccine resources](#)
Events are encouraged to be hosted outdoors, when possible/feasible • This based on advice from Dean Bruce Dunn • Orlando Luna from SOLE also mentioned venue bookings are more likely to be approved if they are outside	[https://www.youtube.com/wat ch?v=jeS359OhuOQ&ab_chan nel=YurikaYamada](https://www.youtube.com/watch?v=jeS359OhuOQ&ab_channel=YurikaYamada)

All students are required present Bruincards to attend events
• It is the least intrusive way to verify vaccination statuses b/c
   ○ UC Vaccine Mandate for all current students
   ○ Wesel estimates that >99% of students returning will be fully vaccinated
   ○ All current students submit daily symptom
	[https://www.youtube.com/wat ch?v=jeS359OhuOQ&ab_chan nel=YurikaYamada](https://www.youtube.com/watch?v=jeS359OhuOQ&ab_channel=YurikaYamada)

monitoring surveys and have access to 24 hour COVID tests	
Committees and Board initiatives **are encouraged to designate at least one COVID compliance point person for each event** to - Stay up to date on [UCLA COVID policies](#) - Keep in touch with other COVID compliance officers through Slack or another communication platform. - Enforce COVID compliance during in-person / hybrid events - Check attendees' bruincards and track number of attendees - Enforce masking This is a role encouraged by SOLE, and provides a person of contact during each event to enforce the policies in this document. Note: - There is no official training for this role - Logically, it makes sense to have the officer leading a specific workshop to fill this role (i.e. HOTH director, Class lead, etc)	📄 9 week S…
Food may be served at events with the following restrictions: - communal food/buffet style items are avoided - i.e. cater boxed sandwiches instead of pizza - Gloves are provided if requested - Food is eaten outside	📄 COVID-19…
External Guests are allowed provided that: - They follow the school's guest policy which is venue dependent but may include - Completed symptom monitoring survey - Proof of negative COVID test within 72 hours of event - Proof of vaccination	📄 COVID-19…
All events held by ACM and its committees will be required complete the **Event Checklist as required by SOLE**	📄 9 week S…

☐ Map of separate entrance(s) and exit(s) for the chosen venue (if indoors) ☐ Face coverings are available for attendees who need them ☐ A hand sanitizer station is provided for attendees ☐ Cleaning supplies are available to sanitize commonly touched surfaces ☐ Gloves are on hand if event distributes food ☐ COVID protocol event signage is displayed (provided by Board) ☐ Attendees are checked at the entrance for UCLA symptom monitoring survey ☐ A COVID compliance officer is present	

Indoors	
Face masks required at all times, regardless of vaccination status	Indoor masking to resume at UCLA - COVID-19 and vaccine resources
A 75% capacity limit is encouraged for indoor spaces ● 75% is the threshold the school is using for lectures, according to Dean Wesel. ● We do not foresee committees hitting this threshold for the majority of events we offer ● RSVP tracking is not required, just keep a running tally as letting students in and checking Bruincards	UCLA return to campus - COVID-19 and vaccine resources and https://www.youtube.com/watch?v=jeS359OhuOQ
Encourage airflow as much as possible ● Keep windows open ● Prop doors open ● Set AC fan to continuous on, if possible	Building Ventilation Assessment Status | Administrative Vice Chancellor and https://ucla.app.box.com/s/816nh84fhbbx780153ewybepkb7h7j5q

Outdoors	
Face masks ● **are required for events with over 100 attendees**, regardless of vaccination statuses	📄 COVID-19…

● **are encouraged but not required for events with fewer than 100 attendees** (fully vaccinated)	
Distancing is not required for outdoor events	📄 COVID-19…

ACM / UPE shared Clubhouse (Boelter 2763)

- Whenever the clubhouse is in use
  - the double doors should be open to encourage airflow
  - AC fan will be set to be on continuously
    - Additionally PVP will request an evaluation of the clubhouse for the installation of a portable air purifier by Environment, Health & Safety and Facilities Management.
  - Masks are required to be worn at all times
  - All food, including food brought by officers, must be eaten outside on the Boelter hall floor 2 breeze way
- Hand sanitizer, spare masks, and cleaning supplies will be readily available in a "COVID preparedness box"

COVID preparedness boxes

- ACM will provide several "COVID preparedness boxes" which will include
  - Box of face masks
  - Hand sanitizer
  - Box of gloves
  - Cleaning supplies (disinfecting wipes / spray)
  - COVID Protocol Signage
  - Blank SOLE COVID Compliance event checklists (paper)
  - Lapel Mics and Speakers (tentative)
- These boxes will be stored in the ACM clubhouse and are meant to be used for any ACM event events
  - Boxes will be cleaned on a weekly basis, and inventory will also be assessed on a weekly basis
- The PVP will negotiate the cost of these items with the CS department and engineering school

- Some items can come from the [UCLA Emergency PPE Supply Store](#)